

K J's Educational Institutes
Trinity College of Engineering & Research
(Approved by AICTE & Affiliated to Savitribai Phule Pune University)
Accredited with 'B++' Grade by NAAC (1st Cycle)

INTERNAL QUALITY ASSURANCE CELL



Minutes of the IQAC Meetings
2019-2020



KJ's Educational Institutes
Trinity College of Engineering & Research, Pune
Internal Quality Assurance Cell (IQAC)

First IQAC Meeting

Ref:

Date: 10.07.2019

The 1st Internal Quality Assurance Cell (IQAC) meeting for the academic year 2019-20 was held on 10.07.2019 at 10.00 a.m in the Conference Hall with the following agenda

1. Review of last IQAC meeting minutes.
2. Review of Analysis of Students' Academic Results in the previous academic year (2018-19).
3. Review of placements of the previous academic year (2018-19).
4. Planning of Target Activities for the academic year (2019 -20).
5. IQAC action plan for the year 2019-20.
 - Information and Communication Technologies (ICT) learning
 - Industry – Institute Interactions
 - Faculty development programs
 - Research Activities
 - Academic Audit
 - AQAR Submission
6. Planning for Awareness programs

Minutes of the First IQAC meeting

Members present:

1. Dr. H. G. Phakatkar
2. Prof. Dr. B. M. Shinde

3. Prof. J. V. Satre
4. Prof. Dr. (Mrs.) S. M. Handore
5. Prof. S. V. Shingade
6. Prof. M. V. Handore
7. Mr. Rahul Undegaonkar

IQAC Coordinator welcomed all the members and the following points were discussed.

M1. The last IQAC meeting minutes & action taken were reviewed.

M2. College results for the academic year 2018-19 were discussed. It was decided that the students have to be closely monitored by mentors to clear the subjects in the University examinations. Individual subject teacher has to produce more than 90% pass in their respective subjects.

M3. The number of students placed through campus drive in the academic year 2018-19 was presented by the Placement officer. Placement willing students bagged handsome number of offers in Top MNCs with good salary packages. Training and placement cell's efforts are appreciated by the members. Industry interactions can help further improvements in future.

M4. All activities pertaining to academics have to be fixed with quantity and quality with a fixed time schedule. The activities should include the parameters of NBA, NIRF and NAAC accreditation.

M5. IQAC coordinator presented the action plan for the academic year 2019-20 including Information and Communication Technologies (ICT) learning, Industry – Institute Interactions, Faculty Development Programs (FDP), Research activities, Academic Audit and AQAR Submission. All the academic heads assured their cooperation to ensure quality in all aspects.

Meeting ended with concluding remarks by the Principal.

Sd/-

Co.ordinator IQAC

Sd/-

Chair Person/Principal



KJ's Educational Institutes
Trinity College of Engineering & Research, Pune
Internal Quality Assurance Cell (IQAC)

Second IQAC Meeting

Ref:

Date: 21.09.2019

The 2nd Internal Quality Assurance Cell (IQAC) meeting for the academic year 2019-20 was held on 21.09.2018 at 3.00 p.m. in the Conference with the following agenda

1. Review of 1st IQAC meeting Minutes.
2. Review of Target Activities Progress of the year 2019-20 - June to August months.
3. Review of AQAR 2018-19 Preparations.
4. Review of Faculty Research Initiatives.
5. Training & Placement Cell activities.
6. Swayam NPTEL Local chapter establishment.

Minutes of the Second IQAC meeting

Members present:

1. Prof. Dr. H. G. Phakatkar
2. Dr. B. M. Shinde
3. Prof. J. V. Satre
4. Prof. Dr. (Mrs.) S. M. Handore
5. Prof. S. V. Shingade
6. Prof. M. V. Handore
7. Prof. Pavan Kulkarni
8. Prof. Gajanan Arsalwad
9. Prof. K. N. Pathan
10. Mr. Jigar Lodha
11. Mr. Pritwiraj Wable

IQAC Coordinator welcomed all the members and the following points were discussed.

M1. The first IQAC meeting minutes & action taken were reviewed.

M2. 2.1 Students and staff members can register for NPTEL online course.

2.2 HoD's were asked to identify companies for student internships.

2.3. Students' participation in co-curricular activities in inter-college events should be improved in the forthcoming days.

2.4. Internal Test pass percentage was fixed as 70%. Heads were asked to review the marks & conduct coaching classes; if necessary, plan retest to improve the performance further.

2.5. MoU activities have to be initiated in all departments.

Alumni member suggested to conduct a meeting for all students and staff members for giving transparency about the targets fixed.

M3. AQAR 2018-19 has been presented for the committee approval. Suggestions are given to upgrade the reports in the R&D activities, Results and FDPs.

M4. R&D coordinator suggested that the Best Researcher award can be given to the faculty with reputed publications, and funding activities can be encouraged with research policies. All senior faculties in the department have to plan for book publication with renowned publishers.

M5. The expert suggested that the students who have undergone internships will have a better chance at placement. Placement cell can interact with the industries and help students to bag internships.

M6. More number of students can be motivated to enroll for online certification courses which enables Local chapter establishment at the college. HoD's were asked to motivate their faculty to register for AICTE-FDP certified courses to improve their knowledge.

Meeting ended up with concluding remarks by the Principal.

Sd/-

Coordinator IQAC

Sd/-

Chair Person/Principal