



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 1 (2017-18)

Date of meeting	Time	Venue
12/07/2017	11.00 a.m.	Conference room

The following members were present-

SR. NO.	NAME	DESIGNATION
1	Dr. N. J. Uke	Chairperson
2	Dr. S. S. Deshmukh	IQAC coordinator
3	Dr. K. B. Gavali	Member
4	Mrs. D. D. Kulkarni	Member
5	Mrs. S. N. Maitri	Member
6	Dr. H. G. Haloli	Member
7	Dr. V. J. Kakhandki	Member
8	Mr. Anil Chorge	Member
9	Mr. Swapnil Dhawade	Member
11	Mr. Rahul Yadav	Member
12	Mr. Yogiraj Lonkhande	Member

Proceeding of meeting

Point No 1- Welcome of new IQAC members.

Point No-2- Review of last meeting on 25/05/2017

Point No-3- Preparation of AQAR-17-18

- Finalization of check list for documents and maintain in hard copy.
- Plan of activities for updating infrastructure and resources to be

- chalked down by taking approval from KJEl authorities.

Point No- 4- Discussion on encouragement of student and staff to library usage.

- Frequently library committee should visit library and check registrar.
- Motivate students about importance of reference books, research journals, proceedings and magazines.
- To increase reading section by adding more tables and chairs.

Point No- 5- Discussion on encouragement of staff to go as resource person to conduct technical sessions in other institutes in nearby area.

- To identify the topics for technical sessions
- Preparation on topics
- To conduct the sessions

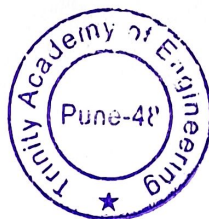
Point No-6- Discussion on outcome based teaching learning process.

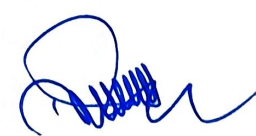
- Utilization of available time to complete syllabus.
- Seminar topics should be on current issues and advanced technology.
- To provide problem statements of society and industry for quality projects.
- To provide 24-hour in-house lab facilities to students for research.

Point No-7- Other points with the permission of Chairman.

- Student's attendance
- Test conduction and test result
- Condition of common facilities available in campus.
- Encouragement of faculty members for higher studies i.e PG and PhD.


Dr. Satish S. Deshmukh
(IQAC Coordinator)




Dr. Nilesh J. Uke
(Principal)

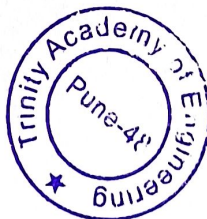
INTERNAL QUALITY ASSURANCE CELL


Action taken report of IQAC Meeting No. 1/2017-18 Conducted on
12/07/2017.

Point No 2: Review of action taken report of IQAC meeting conducted on 25/05/2017	
Point No-3- Preparation of AQAR-17-18	
Resolution: <ul style="list-style-type: none"> Finalization of checklist for documents & maintain in hard copy. Plan of activities for updating infrastructure & resources to be chalked down by taking approval from KJEI authorities. 	Action Taken: <p>All criterion heads and departmental coordinators are asked to prepare check list of documents.</p> <p>Informed to Mr. P.A. Manatkar (Civil Dept) update the plans.</p> <p>Plans are approved by KJEI authority.</p>
Point No 4: Discussion on encouragement of student and staff to library usage.	
<ul style="list-style-type: none"> Frequently library committee should visit library and check registrar. Motivate students about importance of reference books. Research journals, proceedings and magazines. To increase reading section by adding more tables & chairs. 	<ul style="list-style-type: none"> HoDs have been informed to visit library frequently and monitor activity Subject Teachers have been informed to use reference books and motivate students. Space, Tables and chairs were increased as per need.
Point No- 5- Discussion on encouragement of staff to go as resource person to conduct technical sessions in other institutes in nearby area.	
Resolution: <ul style="list-style-type: none"> To identify the topics for technical sessions. 	Action Taken: <ul style="list-style-type: none"> One session is taken by Principal Dr. N. J. Uke on

<ul style="list-style-type: none"> • Preparation on topics • To conduct the sessions 	<ul style="list-style-type: none"> • "How to select topics for sessions." • HoDs have been asked to monitor preparation of topics. • Telephonic discussion with Principals and HoDs of nearby colleges.
Point No-6- Discussion on outcome based teaching learning process.	
Resolution: <ul style="list-style-type: none"> • Utilization of available time to complete syllabus. • Seminar topics should be on current issues and advanced technology. • To provide problem statement of society & industry for quality projects. • To provide 24 hour in- house lab facilities to students for research. 	Action Taken: <ul style="list-style-type: none"> • Proper academic calendar is prepared as per university schedule. • Meetings are conducted with departmental seminar & project coordinators. • Problems of industry and society are collected from different resources. • Enrolled students in earn and learn scheme of SPPU Pune are used for providing 24-hour in-house lab facilities.
Point No-7- Other points with the permission of Chairman.	
Resolution: <ul style="list-style-type: none"> • Students attendance • Test conduction and test result • Condition of common facilities available in campus. 	Action Taken: <ul style="list-style-type: none"> • Teacher guardians have been asked to monitor the attendance of his TG group. • Departmental exam coordinators are appointed to conduct tests and declare results. • Technical assistance and workshop instructors have been instructed to check condition of common facilities available in campus.


 Dr. Satish S. Deshmukh
 (IQAC Coordinator)




 Dr. Nilesh J. Uke
 (Principal)



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 2 (2017-18)

Date of meeting	Time	Venue
22/08/2017	11.00 a.m.	Conference room

The following members were present-

SR. NO.	NAME	DESIGNATION
1	Dr. N. J. Uke	Chairperson
2	Dr. S. S. Deshmukh	IQAC coordinator
3	Dr. K. B. Gavali	Member
4	Mrs. D. D. Kulkarni	Member
5	Mrs. Chanchal Kedia	Member
6	Dr. H. G. Haloli	Member
7	Dr. V. J. Kakhandki	MEMBER
8	Mr. Anil Chorge	Member
9	Mr. Swapnil Dhawade	Member
11	Mr. Rahul Yadav	Member
12	Mr. Yogiraj Lonkhande	Member

Proceeding of meeting

Point No 1- review of last meeting on 12/07/2017.

Point No-2- Discussion to increase the consultancy cell revenue.

- To visit various government departments & industries.
- Visit to consultancy cell
- Regular repairing and maintenance of lab equipment.

Point No-3- Discussion on encouragement of student participation in GATE, GRE/TOFFEL,

IELTS and competitive examinations.

- Motivate students in regular lectures.
- Aptitude training sessions conducted for students.
- Explain the syllabus of competitive examination.

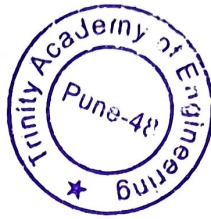
To teach difficult problems in extra lectures.

Point No-4- Other points with the permission of Chairman.

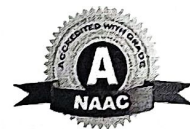
No other points were raised.



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)

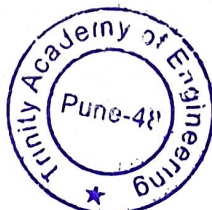


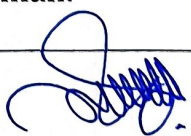
INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 2/2017-18 Conducted on 22/08/2017.

Point No 1: Review of action taken report of IQAC meeting conducted on 12/7/2017.	
Point No-2- Discussion to increase the consultancy cell revenue.	
Resolution: <ul style="list-style-type: none">• To visit various government departments and industries.• Visit to consultancy cell• Regular repairing and• Maintenance of lab equipment.• Dead stock audit	Action Taken: <ul style="list-style-type: none">• Consultancy cell members have been informed to• Visit various government departments and industries.• Principal, all HoDs along with consultancy cell members visited various labs.• Consultancy cell members have been informed to check the all laboratories and find out fault if any.• Experts from other college are invited for third party audit.
Point No-3- Discussion on encouragement of student participation in GATE, GRE/TOFFEL,IELTS and competitive examinations.	
Resolution: <ul style="list-style-type: none">• Motivate students in regular lectures.• Explain the syllabus of competitive examination.• To increase reading section by adding more tables & chairs.	Action Taken: <ul style="list-style-type: none">• HoDs were asked to monitor the activity.• HoDs have been asked to check preparation of faculty.• Departmental academic coordinators were asked to monitor the activity.
Point No-4-Other points with the permission of Chairman. No other points were raised.	


Dr. Satish S. Deshmukh
(IQAC Coordinator)




Dr. Nilesh J. Uke
(Principal)



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 3 (2017-18)

Date of meeting	Time	Venue
06/11/2017	3.15 pm	Conference Room

The following IQAC members were present-

SR. NO.	NAME	DESIGNATION
1	Dr. N. J. Uke	Chairperson
2	Dr. S. S. Deshmukh	IQAC coordinator
3	Dr. K. B. Gavali	Member
4	Mrs. D. D. Kulkarni	Member
5	Mrs. Chanchal Kedia	Member
6	Dr. H. G. Haloli	Member
7	Dr. V. J. Kakhandki	Member
8	Mr. Anil Chorge	Member
9	Mr. Swapnil Dhawade	Member
11	Mr. Rahul Yadav	Member
12	Mr. Yogiraj Lonkhande	Member

Proceeding of meeting

Point No1- Review of action taken report of IQAC meeting conducted on 22/08/2017.

Point No-2 – To create more e-learning facility and utilization of ICT tools in Teaching Learning process.

- All departments should be grooming students to participate in online technical programs.
- Faculty should create own e-learning resources.

Point No- 3- To conduct online certificate courses.

- To follow the terms and condition of NPTEL to start local chapter.
- NPTEL Certificate to participants.

Point No-4- Promoting research and development through funded projects.

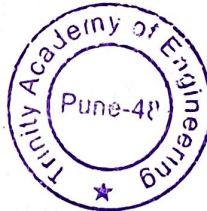
- To find research areas and faculty to prepare proposals under SPPU ASPIRE scheme.

Point No-5- Any other point with the permission of Chairmen.

- Discussion on study material provided to students for upcoming university examinations.
- Review of AQAR 17-18 preparation.
- Encouragement of faculty members for higher studies i.e. PG and PhD.



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)

INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 3/2017-18 Conducted on 06/11/2017

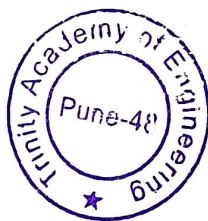
Point No 1: Review of action taken report of IQAC meeting conducted on 22/08/2017.	
Point No-2- To create more e-learning facility and utilization of ICT tools in Teaching Learning process.	
Resolution: <ul style="list-style-type: none"> All departments should be grooming students to participate in online technical programs. Faculty should create own e-learning resources. 	Action Taken: <ul style="list-style-type: none"> One session by Principal taken on ICT tools preparation and its application in teaching learning. All HoDs have been informed to monitor the activity.
Point No- 3- To conduct online certificate courses.	
Resolution: <ul style="list-style-type: none"> To follows the terms and condition of NPTEL to start local chapter. NPTEL Certificate to participants. 	Action Taken: <ul style="list-style-type: none"> Prof. M N Chandan appointed as coordinator for NPTEL and SWAYAM. NPTEL and SWAYAM local chapter established.
Point No-4- Promoting research and development through funded projects.	
Resolution: <ul style="list-style-type: none"> To find research areas and faculty to prepare proposals under SPPU ASPIRE scheme. 	Action Taken: <ul style="list-style-type: none"> Asked to senior faculty to take initiative to prepare proposals. Total five number of research proposals submitted to SPPU under ASPIRE scheme.

Point No-5- Any other point with the permission of Chairmen.

- | | |
|--|--|
| <ul style="list-style-type: none">• Discussion on study material provided to students for upcoming university examinations.• Review of AQAR 17-18 preparation.• Encouragement of faculty members for higher studies i.e. PG and PhD. | <ul style="list-style-type: none">• Informed to faculty make available study material to students online.• Review of AQAR 17-18 is taken by IQAC Coordinators.• Management assured the study leave and leave whenever scholars required. |
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Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)



KJ's Educational Institute's

TRINITY ACADEMY OF ENGINEERING, Pune-48

(Approved by AICTE, New Delhi, Govt. of Maharashtra & affiliated to Savitribai Phule Pune University)



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC meeting held on 28/07/2018

AGENDA

1. Recomposition of Internal Quality Assurance Cell (IQAC) for the AY 2018-19 and 2019-20.
2. Felicitation and induction program for meritorious and newly admitted students

Agenda No. 1: Recomposition of IQAC

The Principal Dr. N. J. Uke offered warm welcome to everyone present.

As per the guidelines laid down by the NAAC for composition of IQAC he declared the names of the members of the IQAC for the AY 2018-19 and 2019-20 as follows,

Chairperson	Dr. N. J. Uke
Member from the Management	Mr. Vinod K. Jadhav, Treasurer KJEI.
Senior administrative officer	Dr. V. J. Kakhandki, Campus Director
Teachers	
Committee Member	Department
Mr. V. D. Kolate	Mechanical
Mr. S. N. Darade	Computer
Ms. D. D. Kulkarni	E & TC
Dr. H. G. Haloli	Engineering Science
Dr. M. C. Swami	Civil

Ms. S. N. Maitri	Computer
Mr. S. S. Kudale	Mechanical
Nominee from local society (external member)	Dr. Sunil Patil
Student	Ms. Poonam Chaudhry
Alumni	Mr. Harshal Jadhav
Parent	Mr. Jeevan M. Gote
One of the senior teachers as the coordinator of the IQAC	Mr. S. S. Deshmukh HOD, Civil

Following points were discussed,

Agenda No. 2: Felicitation and induction program for newly admitted students

Members decided to organize a welcome program for the newly admitted students and felicitate the meritorious students admitted in the institution.

Members Present

Chairperson

Dr. N. J. Uke, Principal

Committee members

Mr. V. D. Kolate	Mechanical
Mr. S. N. Darade	Computer
Ms. D. D. Kulkarni	E & TC
Dr. H. G. Haloli	Engineering science
Dr. M. C. Swami	Civil
Ms. S. N. Maitri	Computer
Mr. S. S. Kudale	Civil

External member

Dr. Sunil Patil

MD,


Members from Student and Alumni

Mr. Harshal Jadhav

Ms. Poonam Choudhry

IQAC Coordinator

Mr. S. S. Deshmukh


29/07/2018

IQAC Coordinator
Mr. S. S. Deshmukh
HOD Civil Engineering.



Chairperson
Dr. N. J. Uke
Principal

KJ's Educational Institute's



TRINITY ACADEMY OF ENGINEERING, Pune-48

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INTERNAL QUALITY ASSURANCE CELL (IQAC)



Minutes of the IQAC meeting held on 31/07/2018

AGENDA

1. Training to the students of BE for Aptitude improvement.
2. Conduct the internal audit.
3. Establish NPTEL Local chapter
4. Promote Research and Development activity
5. AQAR submission

The following points were discussed.

1. In order to improve the employability of the students through competitive examinations members decided to provide aptitude training to the BE students and the expenses shall be borne by the institute.
2. A team comprising members from each department and office was formulated to conduct the internal audit.
3. Members agreed to establish NPTEL local chapter for introducing online certification courses for students and faculty for improving their skills and academic credentials.
4. For promoting research and development activities the Chairperson suggested for applying for the research funds through ASPIRE scheme of SPPU and AQIS schemes of AICTE.
5. Members decided to form committee for submission of first AQAR and ensure timely submission.

Members Present

Chairperson

Dr. N. J. Uke, Principal

Committee members

Mr. V. D. Kolate
Mr. S. N. Darade
Ms. D. D. Kulkarni
Dr. H. G. Haloli
Dr. M. C. Swami
Ms. S. N. Maitri
Mr. S. S. Kudale

Mechanical
Computer
E & TC
Engineering science
Civil
Computer
Civil

External member

Dr. Sunil Patil

MD,

Members from Parent

Mr. Jeevan M. Gote

Members from Student and Alumni

Mr. Harshal Jadhav

Ms. Poonam Choudhry

IQAC Coordinator

Mr. S. S. Deshmukh


11/08/2018

IQAC Coordinator

Mr. S. S. Deshmukh
HOD Civil Engineering.



Chairperson
Dr. N. J. Uke
Principal



KJ's Educational Institute's

TRINITY ACADEMY OF ENGINEERING, Pune-48

(Approved by AICTE, New Delhi, Govt. of Maharashtra & affiliated to Savitribai Phule Pune University)

INTERNAL QUALITY ASSURANCE CELL (IQAC)



Minutes of the IQAC meeting held on 02/11/2018

AGENDA

1. Inclusion of newly joined HOD Mechanical in the IQAC committee
2. Results of Prelim exam and remedial classes for the slow learners
3. Planning for Academic activities in the next semester

The following points were discussed.

1. Chairperson proposed to include newly joined HOD Mechanical Prof. K. B. Gavali, in the IQAC committee.
2. Members decided to conduct remedial classes for the students who have performed low in the prelim exams.
3. For allotment of the subjects to the faculty for the next semester, members agreed to follow the old procedure of collecting subject choice slips from the individual faculty and HOD shall decide that which subject shall be assigned to the faculty. Course file of individual faculty and its contents were decided by the members. IQAC will monitor the course files and its content through the academic coordinators of each department. Members decided that the faculty members shall be asked to prepare a presentation of their academic planning for effective teaching learning and methods of execution of the same.

Members Present

Chairperson

Dr. N. J. Uke, Principal

Committee members

Mr. K. B. Gavali
Mr. S. N. Darade
Ms. D. D. Kulkarni
Dr. H. G. Haloli
Dr. M. C. Swami
Ms. S. N. Maitri
Mr. S. S. Kudale

Mechanical
Computer
E & TC
Engineering science
Civil
Computer
Civil

External member

Dr. Sunil Patil
MD,

Members from Parent

Mr. Jeevan M. Gote

Members from Student and Alumni

Mr. Harshal Jadhav
Ms. Poonam Choudhry

IQAC Coordinator

Mr. S. S. Deshmukh

IQAC Coordinator

Mr. S. S. Deshmukh
HOD Civil Engineering.

5/11/2018



Chairperson
Dr. N. J. Uke
Principal



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 1 (2019-20)

Date of Meeting	Time	Venue
05/07/2019	11.00 am	Conference room

The following IQAC members were present-

Sr No	Name	Designation
1	Dr Nilesh J Uke	Chairperson
2	Dr Satish S Deshmukh	IQAC Coordinator
3	Dr K B Gavali	Member
4	Mrs. D D Kulakarni	Member
5	Mrs. Chanchal Kedia	Member
6	Dr H A Haloli	Member
7	Dr V J Kakhandki	Member
8	Mr. Anil Chorage	Member
9	Mr. Swapnil Dhawale	Member
10	Mr. Rahul Jadhav	Member
11	Mr. Yogiraj Lohakare	Member

Proceeding of meeting

Point No 1- Welcome of new IQAC members.

Point No-2- Review of last meeting on 25/05/2019

Point No-3- Preparation of AQAR-19-20



KJ's Educational Institute
TRINITY ACADEMY OF ENGINEERING, PUNE

(Approved by AICTE, New Delhi, Govt. of Maharashtra & affiliated to SPPU, DTE Code: EN6634)
(Accredited by NAAC with 'A' Grade)



- Finalization of checklist for documents and maintain in hard copy.
- Plan of activities for updating infrastructure and resources to be chalked down by taking approval from KJEl authorities.

Point No- 4- Discussion on encouragement of student and staff to library usage.

- Frequently library committee should visit library and check registrar.
- Motivate students about importance of reference books, research journals, proceedings and magazines.
- To increase reading section by adding more tables and chairs.

Point No- 5- Discussion on encouragement of staff to go as resource person to conduct technical sessions in other institutes in nearby area.

- To identify the topics for technical sessions
- Preparation on topics
- To conduct the sessions

Point No-6- Discussion on outcome based teaching learning process.

- Utilization of available time to complete syllabus.
- Seminar topics should be on current issues and advanced technology.
- To provide problem statements of society and industry for quality projects.
- To provide 24 hour in-house lab facilities to students for research.

Point No-7- Other points with the permission of Chairman.

- Students attendance
- Test conduction and test result
- Condition of common facilities available in campus.
- Encouragement of faculty members for higher studies i.e. PG and PhD.


Dr Satish S Deshmukh
(IQAC Coordinators)




Dr Nilesh J Uke
(Principal)

PRINCIPAL
Trinity Academy of Engineering
Kondhwa-Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 1/2019-20 Conducted on 05/07/2019

Point No 2: Review of action taken report of IQAC meeting conducted on	
Point No-3- Preparation of AQAR-19-20	
Resolution: <ul style="list-style-type: none">Finalization of checklist for documents and maintain in hard copy.Plan of activities for updating infrastructure and resources to be chalked down by taking approval from KJEl authorities.	Action Taken: <p>All criterion heads and departmental coordinators are asked to prepare check list of documents.</p> <p>Informed to Mr. P A Manatkar (Civil Dept) update the plans.</p> <p>Plans are approved by KJEl authority.</p>
Point No 4: Discussion on encouragement of student and staff to library usage.	
Resolution: <ul style="list-style-type: none">Frequently library committee should visit library and check registrar.Motivate students about importance of reference books, research journals, proceedings and magazines.To increase reading section by adding more tables and chairs.	Action Taken: <ul style="list-style-type: none">HoDs have been informed to visit library frequently and monitor activitySubject Teachers have been informed to use reference books and motivate students.Space, Tables and chairs were increased as per need.
Point No- 5- Discussion on encouragement of staff to go as resource person to conduct technical sessions in other institutes in nearby area.	
Resolution: <ul style="list-style-type: none">To identify the topics for technical sessionsPreparation on topicsTo conduct the sessions	Action Taken: <ul style="list-style-type: none">One session is taken by Principal Dr N J Uke on "How to select topics for sessions".HoDs have been asked to monitor preparation of topics.Telephonic discussion with Principals and HoDs of nearby colleges.



Point No-6- Discussion on outcome based teaching learning process.

Resolution:

- Utilization of available time to complete syllabus.
- Seminar topics should be on current issues and advanced technology.
- To provide problem statements of society and industry for quality projects.
- To provide 24 hour in-house lab facilities to students for research.

Action Taken:

- Proper academic calendar is prepared as per university schedule.
- Meetings are conducted with departmental seminar coordinators.
- Problems of industry and society are collected from different resources.
- Enrolled students in earn and learn scheme of SPPU Pune are used for providing 24 hour in-house lab facilities

Point No-7- Other points with the permission of Chairman.

Resolution:

- Students attendance
- Test conduction and test result
- Condition of common facilities available in campus.

Action Taken:

- Teacher guardians have been asked to monitor the attendance of his TG group.
- Departmental exam coordinators are appointed to conduct tests and declare results.
- Technical assistance and workshop instructors have been instructed to check condition of common facilities available in campus.


Dr Satish S Deshmukh
(IQAC Coordinators)


Dr Nilesh J Uke
(Principal)



PRINCIPAL
Trinity Academy of Engineering
Kondhwa Sasvadi Road, Pune 48



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 2 (2019-20)

Date of Meeting	Time	Venue
21/10/2019	11.15 am	Conference room

The following IQSC members were present-

Sr No	Name	Designation
1	Dr Nilesh J Uke	Chairperson
2	Dr Satish S Deshmukh	IQAC Coordinator
3	Dr K B Gavali	Member
4	Mrs. D D Kulakarni	Member
5	Mrs. Chanchal Kedia	Member
6	Dr H A Haloli	Member
7	Dr V J Kakhandki	Member
8	Mr. Anil Chorage	Member
9	Mr. Swapnil Dhawale	Member
10	Mr. Rahul Jadhav	Member
11	Mr. Yogiraj Lohakare	Member

Proceeding of meeting

Point No 1- Review of last meeting on 05/07/2021

Point No-2- - Discussion to increase the consultancy cell revenue.

- To visit various government departments and industries.

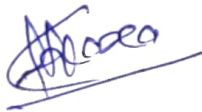
- Visit to consultancy cell
- Regular repairing and maintenance of lab equipment.

Point No- 3- Discussion on encouragement of student participation in GATE, GRE/TOFFEL, IELTS and competitive examinations.

- Motivate students in regular lectures.
- Explain the syllabus of competitive examination.
- To teach difficult problems in extra lectures.

Point No-4- Other points with the permission of Chairman.

- No other points were raised.



Dr Satish S Deshmukh
(IQAC Coordinators)




Dr Nilesh J Uke
(Principal)

PRINCIPAL
Trinity Academy of Engineering
Kondhwa-Saswad Road, Pune-48



KJ's Educational Institute
TRINITY ACADEMY OF ENGINEERING, PUNE

(Approved by AICTE, New Delhi, Govt. of Maharashtra & affiliated to SPPU, DTE Code: EN6634)

(Accredited by NAAC with 'A' Grade)



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 2/2019-20 Conducted on 21/10/2019

Point No 1: Review of action taken report of IQAC meeting conducted on 10/07/2019	
Point No-2- Discussion to increase the consultancy cell revenue.	
Resolution: <ul style="list-style-type: none"> To visit various government departments and industries. Visit to consultancy cell Regular repairing and maintenance of lab equipment. Dead stock audit 	Action Taken: <ul style="list-style-type: none"> Consultancy cell members have been informed to visit various government departments and industries. Principal, all HoDs along with consultancy cell members visited various labs on 30/10/2019. Consultancy cell members have been informed to check the all laboratories and find out fault if any. Experts from other college are invited for third party audit.
Point No- 3- Discussion on encouragement of student participation in GATE, GRE/TOFFEL, IELTS and competitive examinations.	
Resolution: <ul style="list-style-type: none"> Motivate students in regular lectures. Explain the syllabus of competitive examination. To teach difficult problems in extra lectures. 	Action Taken: <ul style="list-style-type: none"> HoDs were asked to monitor the activity. HoDs have been asked to check preparation of faculty. Departmental academic coordinators were asked to monitor the activity.
Point No-4- Other points with the permission of Chairman.	
No other points were raised.	

Dr Satish S Deshmukh
(IQAC Coordinators)



Dr Nilesh J Uke
(Principal)

PRINCIPAL
Trinity Academy of Engineering
Kondhwa-Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 3 (2019-20)

Date of Meeting	Time	Venue
03/02/2020	3.15 pm	Conference room

The following IQSC members were present-

Sr No	Name	Designation
1	Dr Nilesh J Uke	Chairperson
2	Dr Satish S Deshmukh	IQAC Coordinator
3	Dr K B Gavali	Member
4	Mrs. D D Kulakarni	Member
5	Mrs. Chanchal Kedia	Member
6	Dr H A Haloli	Member
7	Dr V J Kakhandki	Member
8	Mr. Anil Chorage	Member
9	Mr. Swapnil Dhawale	Member
10	Mr. Rahul Jadhav	Member
11	Mr. Yogiraj Lohakare	Member

Proceeding of meeting

Point No 1- Review of minutes and action taken report of last meeting on 21/10/2019

Point No-2- - Invite industry professionals to guide and review project.

- All departments should grooming students to take industry related projects and increase employability.
- To visit industry and discuss there need or problem statements and suggest probable solutions.
- Faculty also involve in each of their programs.

Point No- 3- Discussion on employability of students.

- To know the areas in which students need to improve from employability point of view.
- Students are divided in groups as per their employability requirements and give them relevant training.
- College placement officer and department placement faculty has to prepare plan accordingly.

Point No-4- Any other point with the permission of Chairmen.

No any point raised by members.



Dr Satish S Deshmukh
(IQAC Coordinators)




Dr Nilesh J Uke
(Principal)

PRINCIPAL
Trinity Academy of Engineering
Kondhwa-Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 3/2019-20 Conducted on 3/02/2020

Point No 1: Review of action taken report of IQAC meeting conducted on 21/10/2019	
Point No-2- Invite industry professionals to guide and review project.	
Resolution: <ul style="list-style-type: none">• All departments should grooming students to take industry related projects and increase employability.• To visit industry and discuss there need or problem statements and suggest probable solutions.• Faculty also involve in each of their programs.	Action Taken: <ul style="list-style-type: none">• All departments and T&P department asked to follows the industry manuals and working on activities and keep on adding new.
Point No- 3- Discussion on employability of students.	
Resolution: <ul style="list-style-type: none">• To know the areas in which students need to improve from employability point of view.• Students are divided in groups as per their employability requirements and give them relevant training.• College placement officer and department placement faculty has to prepare plan accordingly.	Action Taken: <ul style="list-style-type: none">• All faculties have been informed to undergo the online training, due to COVID-19.• All HoDs have been informed to follow the T&P plans.



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Point No-4- Other points with the permission of Chairman.

No other points were raised.

Dr Satish S Deshmukh
(IQAC Coordinators)



Dr Nilesh J Uke
(Principal)

PRINCIPAL
Trinity Academy of Engineering
Kondhwa-Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 4 (2019-20)

Date of Meeting	Time	Venue
07/04/2020	3.15 pm	Online

The following IQAC members were present-

Sr No	Name	Designation
1	Dr Nilesh J Uke	Chairperson
2	Dr Satish S Deshmukh	IQAC Coordinator
3	Dr K B Gavali	Member
4	Mrs. D D Kulakarni	Member
5	Mrs. Chanchal Kedia	Member
6	Dr H A Haloli	Member
7	Dr V J Kakhandki	Member
8	Mr. Anil Chorage	Member
9	Mr. Swapnil Dhawale	Member
10	Mr. Rahul Jadhav	Member
11	Mr. Yogiraj Lohakare	Member

Proceeding of meeting

Point No 1- Review of minutes and action taken report of last meeting on 03/02/2020

Point No 2- To attend online technical programs by other institutes.

- All departments should grooming students to participate in online technical programs.
- Faculty should attend online programs like FDP, seminars, NPTEL courses and workshops.

Point No- 3- To conduct the quiz on awareness of COVID-19.

- Finalise the questions and conduct the quiz.
- Certificate to participants.

Point No-4- Discussion on effective online teaching on MS teams.

- To check the usefulness of MS team for online teaching learning process.

Point No-5- Any other point with the permission of Chairmen.

- Practical conduction using virtual lab concept.
- Discussion on study material provided to students for upcoming university examinations.
- Review of AQAR 19-20 preparation.



Dr Salish S Deshmukh
(IQAC Coordinators)




Dr Nilesh J Uke
(Principal)

PRINCIPAL
Trinity Academy of Engineering
Kondhwa-Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 4/2019-20 Conducted on 7/04/2020

Point No 1: Review of action taken report of IQAC meeting conducted on 03/02/2020	
Point No-2- To attend online technical programs by other institutes.	
Resolution: <ul style="list-style-type: none">• All departments should grooming students to participate in online technical programs.• Faculty should attend online programs like FDP, seminars, NPTEL courses and workshops.	Action Taken: <ul style="list-style-type: none">• Asked to teacher guardians to take online meeting and grooming students.• All HoDs have been informed to monitor the activity.
Point No- 3- To conduct the quiz on awareness of COVID-19.	
Resolution: <ul style="list-style-type: none">• Finalise the questions and conduct the quiz.• Certificate to participants	Action Taken: <ul style="list-style-type: none">• Asked to Mr K M Kulkarni and Miss Supriya Saste to take initiative.
Point No-4- Discussion on effective online teaching on MS teams.	
Resolution: <ul style="list-style-type: none">• To check the usefulness of MS team for online teaching learning process.	Action Taken: <ul style="list-style-type: none">• Asked to HoD Computer to check the feasibility of MS teams.• Asked to senior faculty to take training of the all teaching faculty on MS teams.



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Point No-5- Any other point with the permission of Chairmen.

- | | |
|--|---|
| <ul style="list-style-type: none">• Practical conduction using virtual lab concept.• Discussion on study material provided to students for upcoming university examinations.• Review of AQAR 19-20 preparation.• Encouragement of faculty members for higher studies i.e. PG and PhD. | <ul style="list-style-type: none">• Informed to faculty to use virtual lab to conduct practical.• Informed to faculty make available study material to students online.• Review of AQAR 19-20 is taken by IQAC Coordinators.• Management assured the study leave and leave whenever scholars required. |
|--|---|


Dr Satish S Deshmukh
(IQAC Coordinators)


Dr Nilesh J Uke
(Principal)



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Trinity Academy of Engineering
Kondhwa-Saswad Road, Pune-48



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AISHE Code - C-51485

(NAAC 'A' Grade Accredited)



Dr. Nilesh J. Uke
Ph.D. (Computer Science)
Principal

Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President


KJEI/TAE/2019-20/3747-A


Internal Quality Assurance Cell (IQAC) - AY 2020-2021

The composition of the IQAC as per NAAC Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC).

Date: 12/03/2020

Sr.No.	Name of Committee	Member Designation
1	Dr. Nilesh J. Uke	Chairman
2	Dr. S. S. Deshmukh	Co-Ordinator
3	Dr. K. B. Gavali	Teacher Representative
4	Dr. N. J. Kulkarni	Teacher Representative
5	Ms. D. D. Kulkarni	Teacher Representative
6	Mr. V. K. Jadhav	Member Management
7	Mr. A. B. Chorge	Administrative Officer
8	Mr. P. A. Manatkar	College Examination Officer
9	Mr. Machindra Dagade	Local Society Nominee
10	Mr. Yash Kamble	Student Nominee
11	Mr. Swapnil Dhavale	Alumni Nominee
12	Mr. Shashikant Dhanashetti (Director, Flying High, Pune)	Industrialist Nominee
13	Mr. Nayem Shaikh (Plant Head, General Energy Management System Pvt. Ltd. Pune.)	Employer Nominee
14	Mrs. Vijayashree Morey	Parents Nominee


12/3/2020
Dr Satish S Deshmukh
IQAC Coordinator


Dr Nilesh J Uke
Principal TAE



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Ph.D. (Computer Science)
Principal

Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President

KJEI/TAE/2019-20/3756-A

INTERNAL QUALITY ASSURANCE CELL Minutes of IQAC Meeting No. 1 (2020-21)

Date of meeting	Time	Venue
10/06/2020	11.00 a.m.	Conference room

The following members were present-

SR. NO.	NAME	DESIGNATION	Remarks
1	Dr. Nilesh J. Uke	Chairperson	Present
2	Dr. S. S. Deshmukh	IQAC coordinator	Present
3	Dr. K. B. Gavali	Member	Absent
4	Mrs. Chanchal Kedia	Member	Present
5	Ms. D. D. Kulkarni	Member	Absent
6	Mr. V. K. Jadhav	Member	Present
7	Mr. A. B. Chorge	MEMBER	Present
8	Mr. P. A. Manatkar	Member	Present
9	Mr. Machindra Dagade	Member	Present
10	Mr. Yash Kamble	Member	Present
11	Mr. Swapnil Dhavale	Member	Present
12	Mr. Shashikant Dhanashetti	Member	Present
13	Mrs. Vijayashree Morey	Member	Present
14	Mr. Nayem Shaikh	Member	Present

Proceeding of meeting

Point No 1- Welcome of new IQAC members.

Point No-2- Review of last meeting on 1/7/2019

Point No-3- Preparation of AQAR-20-21

- Finalization of check list for documents and maintain in hard copy.
- Plan of activities for updating infrastructure and resources to be chalked down by taking approval from KJEI authorities.

Point No- 4- Discussion on planning to apply for new course-Information Technology-UG and New PG program- Master of Computer Application.

- To form committee to execute the work.
- To study the available resources and additional required resources.

Point No- 5- Discussion on encouragement of staff to apply for research funding from SPPU, DTE and AICTE.

- To identify the research projects.
- Preparation of proposals.
- To conduct the lecture of expert on said issue.


Point No-6- Discussion on outcome based teaching learning process.

- Utilization of available time to complete syllabus.
- Seminar topics should be on current issues and advanced technology.
- To provide problem statements of society and industry for quality projects.
- To provide 24 hour in-house lab facilities to students for research.

Point No-7- Other points with the permission of Chairman.

- Student's attendance
- Test conduction and test result
- Condition of common facilities available in campus.
- Encouragement of faculty members for higher studies i.e PG and PhD.


Dr. Satish S. Deshmukh
(IQAC Coordinator)


Dr. Nilesh J. Uke
(Principal)



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Ph.D. (Computer Science)
Principal

Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President

KJEI/TAE/2020-21/3784-A **INTERNAL QUALITY ASSURANCE CELL**

Action taken report of IQAC Meeting No. 1/2020-21 Conducted on
10/06/2020

Point No 2: Review of action taken report of IQAC meeting conducted on
1/07/2019.

Point No-3- Preparation of AQAR-20-21

Resolution:

- Finalization of checklist for documents & maintain in hard copy.
- Plan of activities for updating infrastructure & resources to be chalked down by taking approval from KJEI authorities.

Action Taken:

All criterion heads and departmental coordinators are asked to prepare check list of documents.
Informed to Mr. PA Manatkar (Civil Dept) update the plans.
Plans are approved by KJEI authority.

Point No 4: Discussion on planning to apply for new course-Information Technology-UG and New PG program- Master of Computer Application.

Resolution:

- To form committee to execute the work.
- To study the available resources and additional required resources.

Action Taken:

- Committee is formed for execution of work under Chairmanship of Principal.
- HOD Comp Dr Nikita Kulkarni and Prof. P A Manatkar (Civil) are instructed to survey and study resources.

Point No- 5- Discussion on encouragement of staff to apply for research funding from SPPU, DTE and AICTE.

Resolution:

- To identify the research

Action Taken:

- One session is taken by Principal Dr. N. J. Uke on "How

<ul style="list-style-type: none"> • Preparation of proposals. • To conduct the lecture of expert on said issue. 	<ul style="list-style-type: none"> • HoDs have been asked to monitor preparation of proposals. • Interactive sessions of faculties are conducted.
Point No-6- Discussion on outcome based teaching learning process.	
<p>Resolution :</p> <ul style="list-style-type: none"> • Utilization of available time to complete syllabus. • Seminar topics should be on current issues and advanced technology. • Seminar topics should be on current issues & advanced technology. • To provide problem statement of society & industry for quality projects. • To provide 24 hour in- house lab facilities to students for research. 	<p>Action Taken:</p> <ul style="list-style-type: none"> • Proper academic calendar is prepared as per university schedule. • Meetings are conducted with departmental seminar coordinators. • Problems of industry and society are collected from different resources. • Enrolled students in earn and learn scheme of SPPU Pune are used for providing 24 hour in-house lab facilities.
Point No-7- Other points with the permission of Chairman.	
<p>Resolution:</p> <ul style="list-style-type: none"> • Students attendance • Test conduction and test result • Condition of common facilities available in campus. 	<p>Action Taken:</p> <ul style="list-style-type: none"> • Teacher guardians have been asked to monitor the attendance of his TG group. • Departmental exam coordinators are appointed to conduct tests and declare results. • Technical assistance and workshop instructors have been instructed to check condition of common facilities available in campus.


1/7/2020

Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)



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Ph.D. (Computer Science)
Principal

Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President

KJEI/TAE/2019-20/3784-B

INTERNAL QUALITY ASSURANCE CELL Minutes of IQAC Meeting No. 2 (2020-21)

Date of meeting	Time	Venue
1/07/2020	1.00 p.m.	Conference room

The following members were present-

SR. NO.	NAME	DESIGNATION	Remarks
1	Dr. Nilesh J. Uke	Chairperson	Present
2	Dr. S. S. Deshmukh	IQAC coordinator	Present
3	Dr. K. B. Gavali	Member	Absent
4	Mrs. Chanchal Kedia	Member	Present
5	Ms. D. D. Kulkarni	Member	Present
6	Mr. V. K. Jadhav	Member	Present
7	Mr. A. B. Chorge	MEMBER	Present
8	Mr. P. A. Manatkar	Member	Absent
9	Mr. Machindra Dagade	Member	Present
10	Mr. Yash Kamble	Member	Absent
11	Mr. Swapnil Dhavale	Member	Present
12	Mr. Shashikant Dhanashetti	Member	Present
13	Mrs. Vijayashree Morey	Member	Present
14	Mr. Nayem Shaikh	Member	Absent

Proceeding of meeting

Point No 1- review of last meeting on 10/06/2020

- Campus** : Survey No.25 & 27, Kondhwa-Saswad Road, Near Bopdeo Ghat, Tal.Haveli, Dist : Pune-48.
Ph. :- Office : 8446091199 | Prin. : 8446101199
Email: principal.tae@kjei.edu.in, os.tae@kjei.edu.in
web : www.kjei.edu.in/tae

- Head Office** : 408/10,2nd floor, "Purandar Complex" Mukundnagar Industrial Estate, Pune-411 030
Tel. (020) 24269100, 24267100

- To visit various government departments & industries.
- Visit to research labs.
- Preparation of strategic plan to develop said labs.

Point No-3- Discussion on to integrate cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics.

- Organize various activities.
- Focus on audit course for each and every semester of SE, TE and BE throughout the year.

Point No-4- Other points with the permission of Chairman.

To increase the Memorandum of understanding (MOUs)



1/07/2024

Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)



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Dr. Nilesh J. Uke
Ph.D. (Computer Science)
Principal

Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President

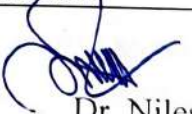
KJEI/TAE/2020-21/3863-A

INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 2/2020-21 Conducted on 1/7/2020

Point No 1: Review of action taken report of IQAC meeting conducted on 10/06/2020	
Point No-2- Discussion to develop new research/ innovative labs in each department.	
Resolution: <ul style="list-style-type: none"> To visit various government departments & industries. Visit to research labs. Preparation of strategic plan to develop said labs. 	Action Taken: <ul style="list-style-type: none"> HoD and faculty members had visited various research labs of government college departments and industries. Research areas are identified List of equipments and software are prepared. Plan is submitted to KJEI management for further action.
Point No-3- - Discussion on to integrate cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics.	
Resolution: <ul style="list-style-type: none"> Organize various activities. Focus on audit course for each and every semester of SE, TE and BE throughout the year. 	Action Taken: <ul style="list-style-type: none"> HoDs were asked to monitor the activity. Various activities are conducted to address the issues. Audit courses are taken rigorously.
Point No-4- Other points with the permission of Chairman. To increase the Memorandum of understanding (MOUs)	
MOUs with various institutions and industries.	MOUs are increased by departments as per requirements.


Dr. Satish S. Deshmukh
(IQAC Coordinator)


Dr. Nilesh J. Uke
(Principal)

• **Campus** : Survey No.25 & 27, Kondhwa-Saswad Road,
Near Bopdeo Ghat, Tal.Haveli, Dist : Pune-48.
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Ph.D. (Computer Science)
Principal

Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President

KJEI/TAE/2020-21/3863-B INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 3 (2020-21)

Date of meeting	Time	Venue
08/02/2021	3.15 pm	Conference room

The following IQAC members were present-

Proceeding of meeting

SR. NO.	NAME	DESIGNATION	Remarks
1	Dr. Nilesh J. Uke	Chairperson	Present
2	Dr. S. S. Deshmukh	IQAC coordinator	Present
3	Dr. K. B. Gavali	Member	Present
4	Mrs. Chanchal Kedia	Member	Present
5	Ms. D. D. Kulkarni	Member	Present
6	Mr. V. K. Jadhav	Member	Absent
7	Mr. A. B. Chorge	MEMBER	Present
8	Mr. P. A. Manatkar	Member	Present
9	Mr. Machindra Dagade	Member	Present
10	Mr. Yash Kamble	Member	Present
11	Mr. Swapnil Dhavale	Member	Absent
12	Mr. Shashikant Dhanashetti	Member	Absent
13	Mrs. Vijayashree Morey	Member	Present
14	Mr. Nayem Shaikh	Member	Absent

Point No1- Review of minutes and action taken report of last meeting on 01/07/2020.

Point No-2-- Special programs for advanced learners and slow learners.

- All departments should grooming slow learner students.
- To arrange ICT tools for slow for learners.

- Extra classes for slow for learners.

Point No- 3- Discussion on employability of students.

- To know the areas in which students need to improve from employability point of view.
- Students are divided in groups as per their employability requirements and give them relevant training.
- College placement officer and department placement faculty has to prepare plan accordingly.

Point No-4- Any other point with the permission of Chairmen.

- No any point raised by members.



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)



KJ's EDUCATIONAL INSTITUTES,

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Dr. Nilesh J. Uke
Ph.D. (Computer Science)
Principal


Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President

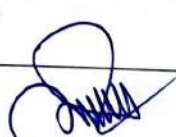
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INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 3/2020-21 Conducted on 8/02/2021

Point No 1: Review of action taken report of IQAC meeting conducted on 1/07/2020	
Point No-2- Special programs for advanced learners and slow learners	
Resolution: <ul style="list-style-type: none"> All departments should grooming slow learner students. To arrange ICT tools for slow for learners. Extra classes for slow for learners. 	Action Taken: <ul style="list-style-type: none"> A set of 20 students are assigned to a faculty as mentors and personal and academic care of the student. ICT based learning through videos of NPTEL/standard virtual classroom Critical topics are re-explained for better understanding.
Point No- 3- Discussion on employability of students.	
Resolution: <ul style="list-style-type: none"> To know the areas in which students need to improve from employability point of view. Students are divided in groups as per their employability requirements and give them relevant training. College placement officer and department placement faculty has to prepare plan accordingly. 	Action Taken: <ul style="list-style-type: none"> All faculties have been informed to undergo the online training, due to COVID-19. All HoDs have been informed to follow the T& P plans. Employability Skill Development (ESD) by Zensar Technologies. 207 Number of placement of outgoing students during the year.
Point No-4-Other points with the permission of Chairman.	
No other points were raised.	


24/2/2021
Dr. Satish S. Deshmukh
(IQAC Coordinator)


Dr. Nilesh J. Uke
(Principal)

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Ph.D. (Computer Science)
Principal

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M. Com (Hons.)
Founder President

KJEI/TAE/2020-21/3872-B

INTERNAL QUALITY ASSURANCE CELL Minutes of IQAC Meeting No. 4 (2020-21)

Date of meeting	Time	Venue
24/02/2021	3.15 pm	Conference room

The following IQAC members were present-

Proceeding of meeting

SR. NO.	NAME	DESIGNATION	Remarks
1	Dr. Nilesh J. Uke	Chairperson	Present
2	Dr. S. S. Deshmukh	IQAC coordinator	Present
3	Dr. K. B. Gavali	Member	Present
4	Mrs. Chanchal Kedia	Member	Present
5	Ms. D. D. Kulkarni	Member	Present
6	Mr. V. K. Jadhav	Member	Present
7	Mr. A. B. Chorge	MEMBER	Present
8	Mr. P. A. Manatkar	Member	Present
9	Mr. Machindra Dagade	Member	Present
10	Mr. Yash Kamble	Member	Present
11	Mr. Swapnil Dhavale	Member	Present
12	Mr. Shashikant Dhanashetti	Member	Absent
13	Mrs. Vijayashree Morey	Member	Absent
14	Mr. Nayem Shaikh	Member	Present

Point No1- Review of minutes and action taken report of last meeting on 08/02/2021

Point No-2 - Discussion to increase the research publications in reputed journals.

- All departments should grooming students to participate in online technical programs and to write research papers.
- Faculty should attend online programs like FDP, seminars, NPTEL courses and workshops and to write research papers.

Point No- 3- To increase the ICT- enabled facilities in the institute.

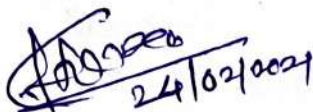
- All departments should take care and increase the facilities.

Point No-4- Discussion on Capacity building and skills enhancement initiatives.

- To plan programs like Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills.
- Grooming students to attend such programs.

Point No-5- Any other point with the permission of Chairmen.

- Practical conduction using virtual lab concept.
- Discussion on study material provided to students for upcoming university examinations.
- Hybrid mode of Teaching adopted in the pandemic situation.
- Review of AQAR 20-21 preparation.



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)



KJ's EDUCATIONAL INSTITUTES,

TRINITY ACADEMY OF ENGINEERING

Approved by AICTE, Government of Maharashtra & Affiliated to Savitribai Phule Pune University

AISHE Code - C-51485

(NAAC 'A' Grade Accredited)



Dr. Nilesh J. Uke
Ph.D. (Computer Science)
Principal

Shri. Kalyan J. Jadhav
M. Com (Hons.)
Founder President

KJEI/TAE/2020-21/3876-4 INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 4/2020-21 Conducted on 24/02/2021.

Point No 1: Review of action taken report of IQAC meeting conducted on 08/02/2021

Point No-2- Discussion to increase the research publications in reputed journals.

Resolution:

- All departments should grooming students to participate in online technical programs and to write research papers.
- Faculty should attend online programs like FDP, seminars, NPTEL courses and workshops and to write research papers.

Action Taken:

- Asked to teacher guardians to take online meeting and grooming students.
- All HoDs have been informed to monitor the activity.
- 44 Number of papers published by teachers in the Journals notified on UGC website during the year.

Point No- 3- To increase the ICT- enabled facilities in the institute.

Resolution:

- All departments should take care and increase the facilities.

Action Taken:

- Number of classrooms and seminar halls with ICT- enabled facilities are 21.

Point No-4- Discussion on Capacity building and skills enhancement initiatives.

Resolution:

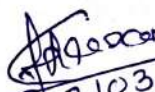
- To plan programs like Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills.
- Grooming students to attend such programs.

Action Taken:

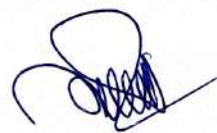
- Asked to respective committee heads to plan the activities.
- 1818 number of students participated in such programs.

Point No-5- Any other point with the permission of Chairmen.

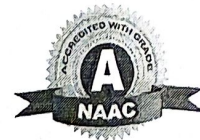
- | | |
|---|---|
| <ul style="list-style-type: none">• Practical conduction using virtual lab concept.• Discussion on study material provided to students for upcoming university examinations.• Hybrid mode of Teaching adopted in the pandemic situation.• Encouragement of faculty members for higher studies i.e. PG and PhD.• Review of AQAR 20-21 preparation. | <ul style="list-style-type: none">• Informed to faculty to use virtual lab to conduct practical.• Informed to faculty make available study material to students online.• Instructed to faculty to use ICT tools to conduct hybrid mode teaching.• Management assured the study leave and leave whenever scholars required.• Review of AQAR 20-21 is taken by IQAC Coordinators. |
|---|---|


21/03/2021

Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 1(2021-22)

Date of meeting	Time	Venue
5/7/2021	11.00 a.m.	Conference room

The following members were present-

SR. NO.	NAME	DESIGNATION
1	Dr. N. J. Uke	Chairperson
2	Dr. S. S. Deshmukh	IQAC coordinator
3	Dr. K. B. Gavali	Member
4	Dr. N. J. Kulkarni	Member
5	Ms. D D Kulkarni	Member
6	Mr. V K Jadhav	Member
7	Mr. Anil Chorge	MEMBER
8	Mr. P A Manatkar	Member
9	Mr. Machindra Dagade	Member
10	Mr. Yash Kambale	Member
11	Mr. Swapnil Dhavale	Member
12	Mr. Shashikant Dhanashetti	Member
13	Mr. Nayem Shaikh	Member
14	Mrs. Vijayashree Morey	Member

Proceeding of meeting

Point No 1- Welcome of all IQAC members.

Point No-2- Review of last meeting on 24/02/2021

Point No-3- Review of recommendations given by NAAC peer team during first cycle of NAAC.

- Finalization of check list and documents of archived points which was recommended by NAAC during first cycle.

Point No- 4- Discussion on encouragement of students for research and entrepreneurship development.

- To start lectures and seminars on research and entrepreneurship development.
- Motivate students about importance of research and entrepreneurship development.
- To identify the funding agencies for such training activity.

Point No- 5- Encourage faculty members for Webinar under professional chapter cell on different topics.

- To identify the topics for webinar.
- Preparation on topics
- To conduct the sessions

Point No-6- Discussion on outcome based teaching learning process.

- Utilization of available time to complete syllabus.
- Project and Seminar topics should be on current issues and advanced technology.
- To provide problem statements of society and industry for quality projects.
- To provide 24 hour in-house lab facilities to students for research.

Point No-7- Best Practice: Career Mentoring.

- Video Resume preparation by mentors
- Mock interview conduction for campus placement
- Technical & aptitude skill orientation program.

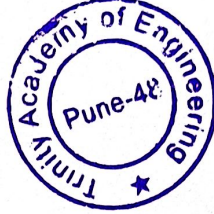
Point No-8- Other points with the permission of Chairman.

- Activities and preparedness at the beginning of semester
- Academic calendar AY-2021-22.
- Appointments of members for different cells and committee AY-2021-22.



Dr. Satish S. Deshmukh

(IQAC Coordinator)



Dr. Nilesh J. Uke

(Principal)

Principal
Trinity Academy of Engineering,
Kondhawa- Saswad Road, Pune-48



KJ's Educational Institute

TRINITY ACADEMY OF ENGINEERING, PUNE

(Approved by AICTE, New Delhi, Govt. of Maharashtra & affiliated to SPPU, DTE Code: EN6634)

(Accredited by NAAC with 'A' Grade)



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 1/2021-22 Conducted on
05/07/2021

Point No 2: Review of action taken report of IQAC meeting conducted on
24/02/2021

Point No-3- Review of recommendations given by NAAC peer team
during first cycle of NAAC.

Resolution:

- Finalization of check list and documents of archived points which was recommended by NAAC during first cycle.

Action Taken:

All criterion heads and departmental coordinators are asked to prepare check list of documents.

Directed to IQAC Co-coordinator and criterion heads to take a review.

Point No 4: Discussion on encouragement of students for research and entrepreneurship development.

Resolution:

- To start lectures and seminars on research and entrepreneurship development.
- Motivate students about importance of research and entrepreneurship development.
- To identify the funding agencies for such training activity.

Action Taken:

- Directed to Institutional Innovation council (ICC) to start lecture series.
- Impact lecture series is funded by AICTE.

Point No- 5- Encourage faculty members for Webinar under professional chapter cell on different topics.	
Resolution: <ul style="list-style-type: none"> To identify the topics for webinar. Preparation on topics To conduct the sessions 	Action Taken: <ul style="list-style-type: none"> Decided to conduct activity under professional chapter cell on every Friday. One session is taken by Principal Dr. N. J. Uke on "How to select topics for sessions." HoDs have been asked to monitor preparation of topics.
Point No-6- Discussion on outcome based teaching learning process.	
Resolution : <ul style="list-style-type: none"> Utilization of available time to complete syllabus. Project and Seminar topics should be on current issues and advanced technology. To provide problem statement of society & industry for quality projects. To provide 24 hour in- house lab facilities to students for research. 	Action Taken: <ul style="list-style-type: none"> Proper academic calendar is prepared as per university schedule. Meetings are conducted with departmental Project and seminar coordinators. Problems of industry and society are collected from different resources. Enrolled students in earn and learn scheme of SPPU Pune are used for providing 24 hour in-house lab facilities.
Point No-7- Best Practice: Career Mentoring.	
Resolution: <ul style="list-style-type: none"> Video Resume preparation by mentors Mock interview conduction for campus placement Technical & aptitude skill orientation program. 	Action Taken: <ul style="list-style-type: none"> One mentors are appointed for 20 students Resumes are scrutinized by mentors and interviews are taken by Mentor panel Zensar and ByteXL institutes ate appointed for training and aptitude skill Outcome: Increase of placement ratio.

Point No-8- Other points with the permission of Chairman.

Resolution:

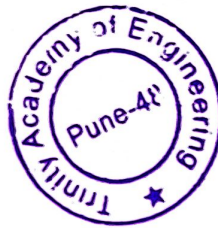
- Activities and preparedness at the beginning of semester
- Academic calendar AY-2021-22.
- Appointments of members for different cells and committee AY-2021-22.

Action Taken:

- HODs has been asked to monitor the faculty Course file.
- Dean Academics prepared Academic calendar AY-2021-22 as per university schedule.
- Different cells and committee members are nominated in HOD meeting.



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
(Principal)

Principal
Trinity Academy of Engineering,
Kondhawa- Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 2 (2021-22)

Date of meeting	Time	Venue
21/10/2021	11.00 a.m.	Conference room

The following members were present-

SR. NO.	NAME	DESIGNATION
1	Dr. N. J. Uke	Chairperson
2	Dr. S. S. Deshmukh	IQAC coordinator
3	Dr. K. B. Gavali	Member
4	Dr. N. J. Kulkarni	Member
5	Ms. D D Kulkarni	Member
6	Mr. V K Jadhav	Member
7	Mr. Anil Chorge	MEMBER
8	Mr. P A Manatkar	Member
9	Mr. Machindra Dagade	Member
10	Mr. Yash Kambale	Member
11	Mr. Swapnil Dhavale	Member
12	Mr. Shashikant Dhanashetti	Member
13	Mr. Nayem Shaikh	Member
14	Mrs. Vijayashree Morey	Member

Proceeding of meeting

Point No 1- Review of last meeting on 5/7/2021.

Point No-2- Review of consultancy cell activities.

- To visit various government departments & industries.

- Distribution of revenue among participated faculties generated by consultancy cell.
- Regular repairing and maintenance of lab equipment.

Point No-3- Discussion on encouragement of student participation in different student development programs conducted by all departments.

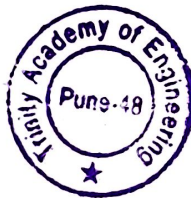
- Motivate students in regular lectures.
- Explain the benefits of student development programs.

Point No-4- Other points with the permission of Chairman.

No other points were raised.



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesch J. Uke
Principal
(Principal)
Trinity Academy of Engineering,
Kondhwa-Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 2/2021-22 Conducted on
21/10/2021

Point No 1: Review of action taken report of IQAC meeting conducted on
05/07/2021

Point No-2- Review of consultancy cell activities.

Resolution:

- To visit various government departments & industries.
- Distribution of revenue among participated faculties generated by consultancy cell.
- Regular repairing and maintenance of lab equipment.

Action Taken:

- Consultancy cell members have been informed to visit various departments and industries.
- Distribution of revenue among participated faculties generated by consultancy cell is done as per management approval.
- Consultancy cell members have been informed to check the all laboratories and find out fault if any.

Point No-3- Discussion on encouragement of student participation in different student development programs conducted by all departments.

Resolution:

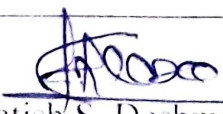
- Motivate students in regular lectures.
- Explain the benefits of student development programs.

Action Taken:

- HoDs were asked to monitor the activity.
- One SDP is conducted by IIT Bombay.
- Overall response from students is better.

Point No-4-Other points with the permission of Chairman.

No other points were raised.


Dr. Satish S. Deshmukh
(IQAC Coordinator)




Dr. Nilesh J. Uke
Principal
(Principal)
Trinity Academy of Engineering,
Kondhwa-Saswad Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 3 (2021-22)

Date of meeting	Time	Venue
03/02/2022	3.15 pm	Conference room

The following IQAC members were present-

SR. NO.	NAME	DESIGNATION
1	Dr. N. J. Uke	Chairperson
2	Dr. S. S. Deshmukh	IQAC coordinator
3	Dr. K. B. Gavali	Member
4	Dr. N. J. Kulkarni	Member
5	Ms. D D Kulkarni	Member
6	Mr. V K Jadhav	Member
7	Mr. Anil Chorge	MEMBER
8	Mr. P A Manatkar	Member
9	Mr. Machindra Dagade	Member
10	Mr. Yash Kambale	Member
11	Mr. Swapnil Dhavale	Member
12	Mr. Shashikant Dhanashetti	Member
13	Mr. Nayem Shaikh	Member
14	Mrs. Vijayashree Morey	Member

Proceeding of meeting

Point No1- Review of minutes and action taken report of last meeting on 21/10/2021

Point No-2-- Invite industry professionals to guide and review project.

- All departments should grooming students to take industry related projects and increase employability.
- To visit industry and discuss their need or problem statements and suggest probable solutions.
- Faculty also involve in each of their programs.

Point No- 3- Discussion on employability of students.


- To know the areas in which students need to improve from employability point of view.
- Students are divided in groups as per their employability requirements and give them relevant training.
- College placement officer and department placement faculty has to prepare plan accordingly.

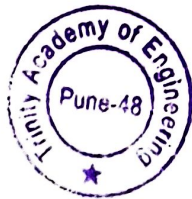
Point No-4- Discussion on upcoming International Conference on research, Technology & Engineering.


- Select core organization team for conference
- Finalize schedule of the conference

Point No-5- Any other point with the permission of Chairmen.

- No any point raised by members.


Dr. Satish S. Deshmukh
(IQAC Coordinator)




Dr. Nilesh J. Uke
Principal
Trinity Academy of Engineering,
Kondhwa-Casuar Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 3/2021-22 Conducted on 3/02/2022

Point No 1: Review of action taken report of IQAC meeting conducted on 21/10/2019

Point No-2- Invite industry professionals to guide and review project.

Resolution:

- All departments should be grooming students to take industry related projects and increase employability.
- To visit industry and discuss their need or problem statements and suggest probable solutions.
- Faculty also involve in each of their programs.

Action Taken:

- All departments and T&P department asked to follow the industry manuals and working on activities and keep on adding new.

Point No- 3- Discussion on employability of students.

Resolution:

- To know the areas in which students need to improve from employability point of view.
- Students are divided in groups as per their employability requirements and give them relevant training.
- College placement officer and department placement faculty has to prepare plan accordingly.

Action Taken:

- All faculties have been informed to encourage students employability point of view.
- All HoDs have been informed to follow the T& P plans.

Point No-4- Discussion on upcoming International Conference on research, Technology & Engineering.

Resolution:

- Select of core organization team for conference
- Finalize schedule of the

Action Taken:

- Dr N J Kulkarni is selected as conveyor of the conference and all HODs is committee


conference

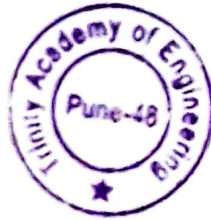
members.


- Conference is scheduled on 7th and 8th April 2022

Point No-5- Any other point with the permission of Chairmen.

No any point raised by members


Dr. Satish S. Deshmukh
(IQAC Coordinator)




Dr. Nilesh J. Uke
(Principal)
Trinity Academy of Engineering
Kondhwa-Cusback Road, Pune-48



KJ's Educational Institute

TRINITY ACADEMY OF ENGINEERING, PUNE

(Approved by AICTE, New Delhi, Govt. of Maharashtra & affiliated to SPPU, DTE Code: EN6634)

(Accredited by NAAC with 'A' Grade)

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC Meeting No. 4 (2021-22)

Date of meeting	Time	Venue
08/04/2022	3.15 pm	Conference Room

The following IQAC members were present-

SR. NO.	NAME	DESIGNATION
1	Dr. N. J. Uke	Chairperson
2	Dr. S. S. Deshmukh	IQAC coordinator
3	Dr. K. B. Gavali	Member
4	Dr. N. J. Kulkarni	Member
5	Ms. D D Kulkarni	Member
6	Mr. V K Jadhav	Member
7	Mr. Anil Chorge	MEMBER
8	Mr. P A Manatkar	Member
9	Mr. Machindra Dagade	Member
10	Mr. Yash Kambale	Member
11	Mr. Swapnil Dhavale	Member
12	Mr. Shashikant Dhanashetti	Member
13	Mr. Nayem Shaikh	Member
14	Mrs. Vijayashree Morey	Member

Proceeding of meeting

Point No1- Review of minutes and action taken report of last meeting on
03/02/2022

Point No-2 - Conduction of Value Added Programs in next academic year.

- All departments should identify area from current issues to conduct value added programs in department.
- All department should review resources available for identified VAP.
- Identify resource person or trainer to conduct VAP.

Point No- 3- Implementation of E-Governance in areas of operation.

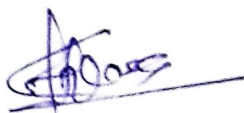
- To start ERP training to all teaching and non-teaching faculty.
- Enlist problems/difficulties arises during use of ERP.

Point No-4- Discussion on increase the intake of Master of Computer Application (MCA) and restore E&TC intake.

- To study the AICTE handbook.
- Preparation of documents and application to AICTE.
- To review the resources available and Enlist required resource.

Point No-5- Any other point with the permission of Chairmen.

- Preparation of Theory and Practical Examination for upcoming SPPU exam.
- Discussion on study material provided to students for upcoming university examinations.
- Conduction of Trinity Champ 2022 for 12th students.
- Review of NAAC cycle-II SSR preparation.



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
Principal
Trinity Academy of Engineering,
Kondhwa Bypass Road, Pune-48



INTERNAL QUALITY ASSURANCE CELL

Action taken report of IQAC Meeting No. 4/2021-22 Conducted on 08/04/2022

Point No 1: Review of action taken report of IQAC meeting conducted on 03/02/2022

Point No-2- Conduction of Value Added Programs in next academic year.

Resolution:

- All departments should identify area from current issues to conduct value added programs in department.
- All department should review resources available for identified VAP.
- Identify resource person or trainer to conduct VAP.

Action Taken:

- Asked to HOD and departmental VAP coordinator to identify the topics, review the available racecourses and Identify resource person or trainer to conduct VAP.

Point No- 3- Implementation of E-Governance in areas of operation.

Resolution:

- To start ERP training to all teaching and non-teaching faculty.
- Enlist problems/difficulties arises during use of ERP.

Action Taken:

- ERP coordinator Mr. Dharampal Baitule had scheduled training programs in seminar hall.
- All departmental ERP coordinators submitted problems/issues to Mr. Dharampal Baitule

Point No-4- Discussion on increase the intake of Master of Computer Application (MCA) and restore E&TC intake.

Resolution:

- To study the AICTE handbook.
- Preparation of documents and application to AICTE.
- To review the resources available and Enlist required resource.

Action Taken:

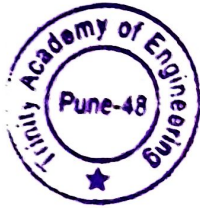
- Ask to Mr. Chorage (OS) to complete the application process.
- All resources available & required are reviewed by Civil HOD & Mr. P A Manatkar

Point No-5- Any other point with the permission of Chairmen.

- | | |
|---|---|
| <ul style="list-style-type: none">• Preparation of Theory and Practical Examination for upcoming SPPU exam.• Discussion on study material provided to students for upcoming university examinations.• Conduction of Trinity Champ 2022 for 12th students.• Review of NAAC cycle-II SSR preparation. | <ul style="list-style-type: none">• Exam In charge and HOD meeting is scheduled.• Directed to all subject teachers to distribute study materials to students.• Asked to HOD FE, Mathematics, Chemistry & Physics teachers regarding preparation of Trinity Champ 2022.• Review is taken by IQAC committee. |
|---|---|



Dr. Satish S. Deshmukh
(IQAC Coordinator)



Dr. Nilesh J. Uke
Principal
Trinity Academy of Engineering,
Kondhwa-Saswad Road, Pune-48