

K J's Educational Institute

# K J College of Engineering & Management Research

(Accredited by NAAC)

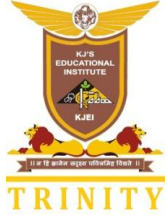
Sr. No. 25 & 27, Kondhwa - Saswad Road, Near Bopdev Ghat, Pune 411048.

*There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*

The institute follows definite system for optimal utilization of physical facilities. Physical facilities include classrooms, tutorial rooms, computer labs, library etc. These all physical facilities are made available for the students & staff. As a teaching learning process, the college allocates the budget for the maintenance of classrooms & labs on yearly basis. All the facilities are optimally utilized by both staff & students. Cleaning of classrooms, labs, library & other physical facilities is taken care by housekeeping staff. The college has adequate number of computers with internet connection & other useful software at different locations like classrooms, office, faculty room & library etc. Every system is protected with a username and password, individual login identities are provided to students and faculty to access the internet facility. Faculty & students can also use Wi-Fi facility. Faculty members are provided with computers on their tables. The computers have been enabled with firewall for restricted access to the websites. Library has a computer system with LAN connection & updated with library software. There is separate budget allocated for library maintenance & up-gradation by the management. All computers are provided with power backup for uninterrupted service. Resources for conducting online exams are available in the institute. The information security and network security are ensured through the firewall and to avoid risk in the information, the websites which promote unauthenticated activities are blocked in the firewall.

1.Computer- The institute has computers which are used by Director, faculty, office staff, library & students. Computer laboratories are utilized for conducting online exams, desk research, Excel practical exam and SIP related work. Maintenance of these computers is done as and when required.

2.Library- The books in the library are arranged subject wise on the shelf. All collections are continuously updated like books, periodicals, journals and e- journals, student's project report & dissertation reports. Older journals and project reports are stored in the library for reference.



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Repair and rebinding of damaged books is done on regular basis. Stock is checked and updated every year.

3. Gymkhana & Sports- Gymkhana facilities are shared with Trinity Academy of Engineering & K J College of Engineering and Management Research on same campus. This includes well equipped gym & yoga or meditation room. Sports ground is utilized by all the institutes which includes basket-ball court and cricket ground etc. The maintenance and cleaning work is done on the campus level. Indoor sports like chess & carom are played at TAE institute on sharing basis.

4. Software: Institute has application software, system software, anti-virus, Tally and library software etc.

5. Furniture and electric equipment: Furniture includes benches, tables, chairs, cupboards, filling cabinets, book racks, etc. The work of maintenance and minor repairs is done whenever required. Electric equipments are maintained & repaired as per requirement. The person employed for furniture repair is common in campus.

6. Repairs to buildings: Every year there is a provision in the budget for minor repairs such as plumbing, repairs to furniture and fittings etc. For the major repairs, procedure prescribed by KJEI is followed.

7. Classrooms: Classrooms and labs are utilized for conducting regular classes and practical. Classrooms are utilized for conducting remedial lectures; value added sessions and certificate program beyond college hours if required.